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The Midwest Area (MWA) Administrative Office provides an extensive administrative management program to support the multi-disciplinary research programs of the MWA locations in Illinois, Indiana, Iowa, Michigan, Minnesota, Missouri, Wisconsin, and Ohio. The Area's administrative management program encompasses the full range of operations including human resources management; budget execution and financial management; domestic and foreign travel management services; procurement and contracting services; real and personal property management; extramural agreements program management; occupational safety, health and environmental management programs; information technology and automated data processing support services; and facilities engineering services.

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